

**ADMINISTRATIVE - INTERNAL USE ONLY**

27 June 1963

MEMORANDUM FOR THE RECORD

SUBJECT: OCR/LY as Office of Record for OO Information Reports

1. [ ] met today with [ ]  
[ ] OCR/AS; [ ] OCR/LY to discuss above subject.  
This matter was first proposed in our attached memo of 4 April 1963.

2. Substance of the meeting was that some person or persons in LY are reluctant to assume record responsibility because they feel too much illegible material was microfilmed in the past. [ ] is now going to work up a proposal that OCR assume responsibility for record copies as of July 1, 1963 rather than the proposed dates of 1956 and 1958. She stated that her position was based on new quality controls recently installed in Machine Records. She also stated that the LY has not destroyed the hard copy that was filmed in the past.

3. It was agreed that we would not proceed further until the LY comes up with a firm proposal. [ ] handed us our original memo and a coordination paper (never coordinated) that he had prepared.



*[Handwritten Signature]* 6/27/63

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